

How to Schedule a COVID-19 Vaccine Appointment in Patient Portal from the Olathe Health Mobile App

When the COVID-19 vaccine is available, the best way to schedule an appointment is online using our Patient Portal. (If you are a current patient and do not have a portal account, contact your primary care clinic to get signed up.) When there are no vaccine appointments available, scheduling will be turned off temporarily in Patient Portal, and resumed when additional appointments become available. Please follow the steps below to schedule an appointment.

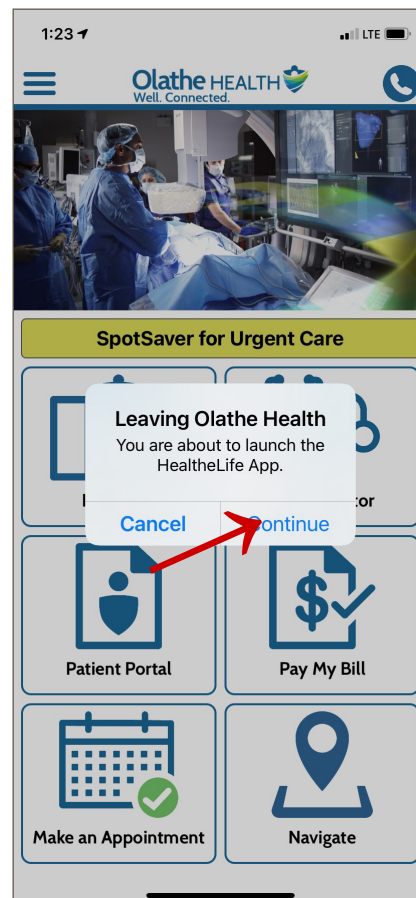
STEP 1

Go to the Olathe Health App on your mobile phone and click on [Patient Portal](#).



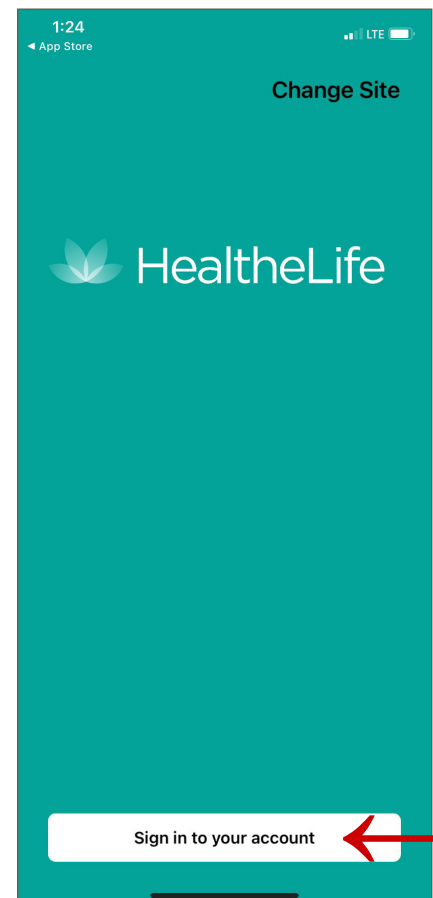
STEP 2

Click [Continue](#) to be taken to the HealtheLife patient portal app. If you do not already have this app downloaded, it will prompt you to download it.



STEP 3

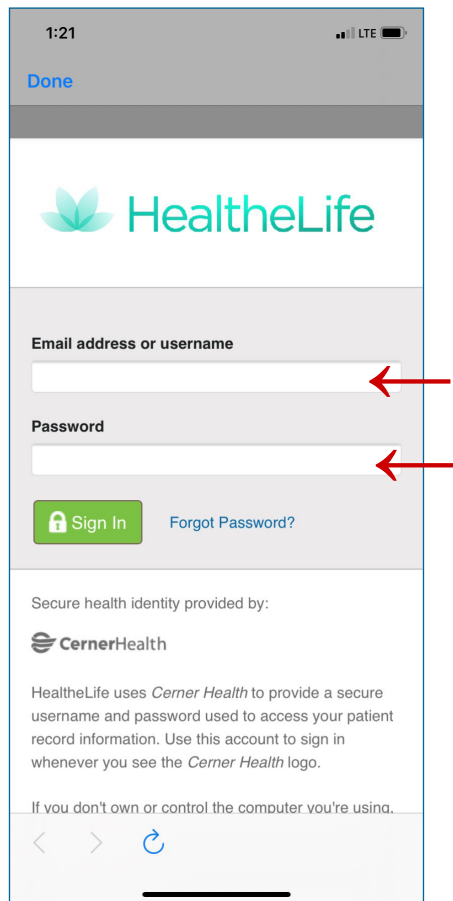
Click [Sign in to your account](#).



How to Schedule a COVID-19 Vaccine Appointment in Patient Portal (cont.)

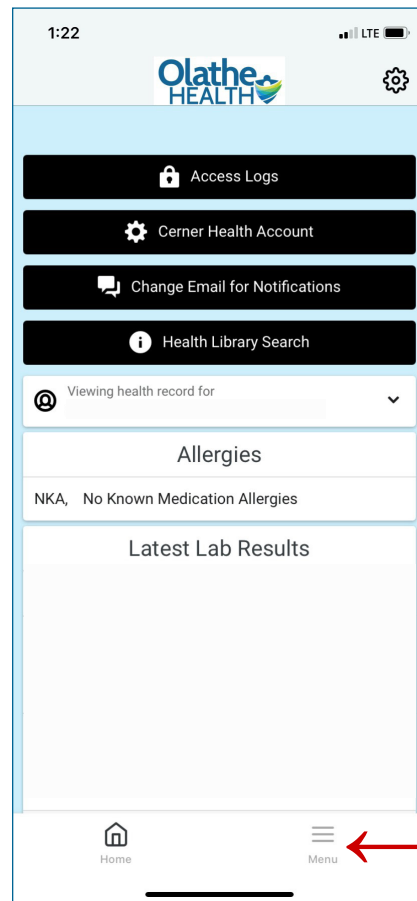
STEP 4

Enter your **Email Address** and **Password**.



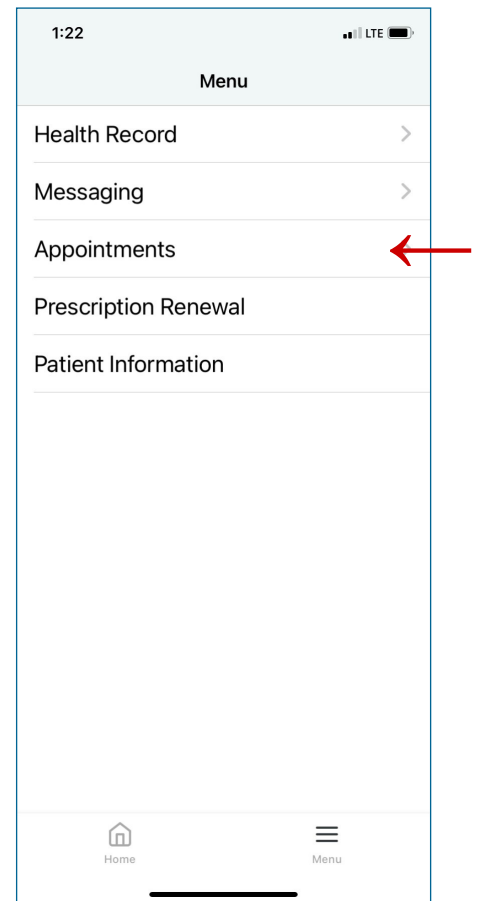
STEP 5

Click on **Menu**.



STEP 6

Click on **Appointments**.

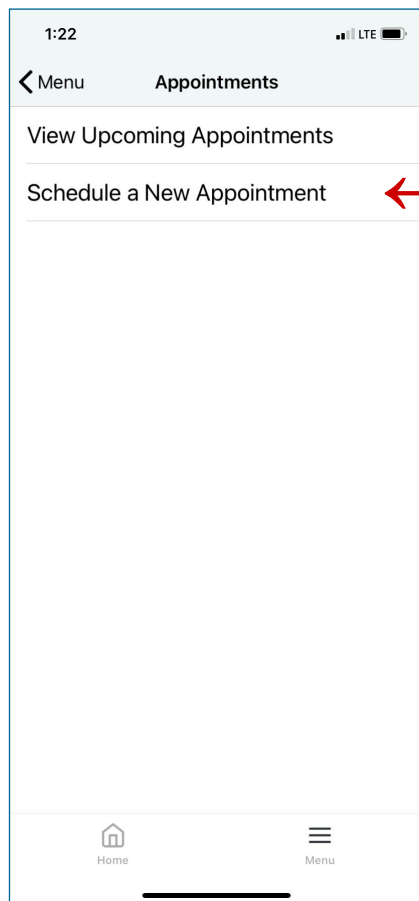


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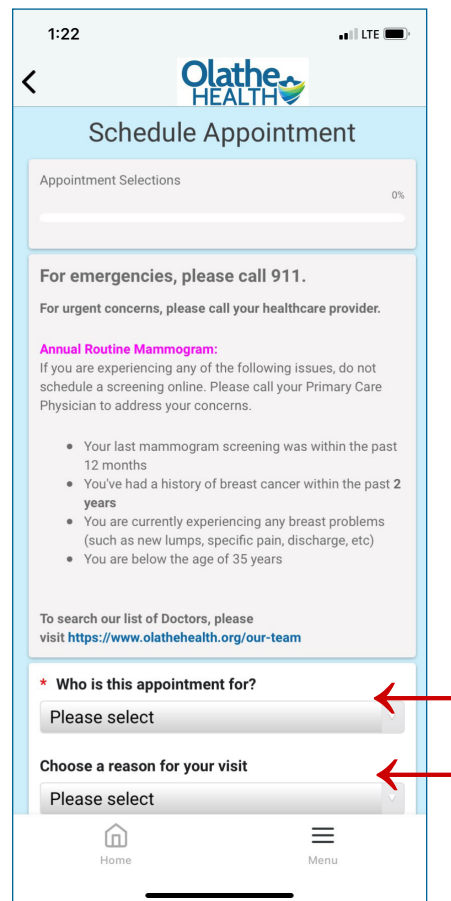
STEP 7

Click on **Schedule a New Appointment**.



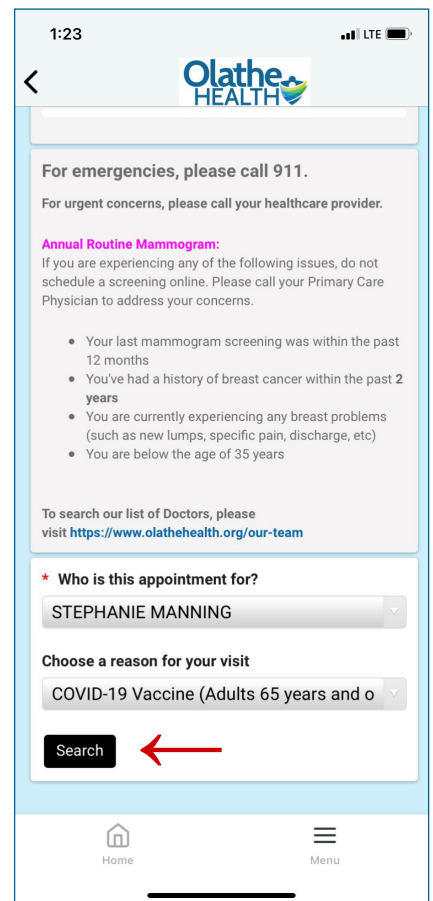
STEP 8

Click on the drop-down for **Choose a Reason for Your Visit**. Select **COVID-19 Vaccine (Adults 65 years and older)**.



STEP 9

Click on the **Search** button.

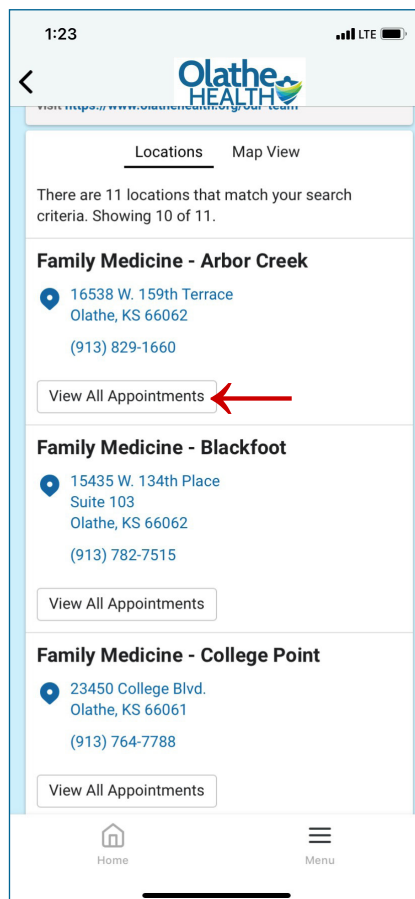


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How to Schedule a COVID-19 Vaccine Appointment in Patient Portal (cont.)

STEP 10

Choose a vaccine site. Then, click on **View All Appointments**.



STEP 11

Find the time and date that works for you. Then, click on **Select**.

